

PROCUREMENT SUMMARY

RFQ/P# 2023-023

Date Submitted:	July 7, 2023	Procurement Process:	Other, See Notes													
Submitted by:	Brian Davis	Length of Advertising:	Standard (15+) days													
Supplier Name:	Pieper O'Brien Herr Architects, Ltd.	Source Selection Method:	Highest Proposal Scoring													
Description:	Design & Engineering Services	Fair Price Determination:	Adequate Price Competition													
Agreement Type:	PSA - Standard	Not Low Bid Award:	See Proposal Scoring Totals													
Contract Number:	023-2023-00	County Business:	N/A - Federal or State Requirements Apply													
Contract Category:	Architectural Services	Submissions Received:	5 Vendors Contacted:	75												
Contract Term:	130 days from NTP	<div>RFP/RFQ Selection Criteria Used in Selection Process</div> <table><tr><th>Weight</th><th>Evaluation Criteria</th></tr><tr><td>50%</td><td>Phase 1 - Similar Project Experience</td></tr><tr><td>50%</td><td>Phase 1 - Experience & Qualifications of Personnel</td></tr><tr><td>40%</td><td>Phase 2 - Technical Approach</td></tr><tr><td>35%</td><td>Phase 2 - Work Plan & Schedule</td></tr><tr><td>25%</td><td>Phase 2 - Past Performance</td></tr></table>			Weight	Evaluation Criteria	50%	Phase 1 - Similar Project Experience	50%	Phase 1 - Experience & Qualifications of Personnel	40%	Phase 2 - Technical Approach	35%	Phase 2 - Work Plan & Schedule	25%	Phase 2 - Past Performance
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50%	Phase 1 - Similar Project Experience															
50%	Phase 1 - Experience & Qualifications of Personnel															
40%	Phase 2 - Technical Approach															
35%	Phase 2 - Work Plan & Schedule															
25%	Phase 2 - Past Performance															
Contract Value:	\$159,000.00															
Contract Options/Renewals:	None															
Source of Funds:	ARPA															
Debarred/Suspended:	No (screen-print on file)															
SAM Requirement:	Meets SAM Requirement															
BOC Meeting Prepared for:	July 18, 2023															

PHASE 1: (RFQ) Qualifications			
Bidder/Proposing Business	Place of Business		Score Phase 1
Pieper O'Brien Herr Architects, Ltd.	Alpharetta, GA.		107.97
TSW	Atlanta, GA.		107.68
Page Southerland Page, Inc.	Atlanta, GA.		77.11
CSC Design, Inc.	Canton, GA.		69.08

PHASE 2: (RFP) Technical Proposal			
PHASE 1: (Request for Qualifications)	Place of Business	Evaluated Price	Score Phase 2
Pieper O'Brien Herr Architects, Ltd.	Alpharetta, GA.	\$ 169,500.00	71.68
TSW	Atlanta, GA.	\$ 258,600.00	69.25
Page Southerland Page, Inc.	Atlanta, GA.	\$ 159,230.00	58.99

*Important Price Evaluation Notes

This procurement occurred in 2 phases: a Request for Qualifications (Phase I), and a Request for Technical Proposals (Phase II), or RFQ/P. Interviews were conducted with the Phase II Finalists accompanied with their Price Proposal in sealed envelopes. As an outcome of the Phase II evaluations, Pieper O'Brien Herr Architects was the highest scoring firm also further confirmed by their interview. Price Negotiation was built into the schedule as advertised. Upon review of the pricing data provided as part of this procurement we have determined by Procurement's analysis of other architecture bids/proposals charges for other projects indicated that the Vendor may be able to lower their price from the initial offering. Post Interview follow-up discussions with Pieper resulted in a price reduction of (\$10,500) on a lump sum basis and an overall price change from \$169,500.00 to \$159,000.00 (Gleeds cost estimating included in price).

Other Important Considerations

There was a another firm that submitted their RFQ as part of Phase 1, but were deemed unresponsive because they were not registered with the System for Award Management (SAM) which is required for all federally funded projects.

Phase 1 - Submittal Instructions / Required Forms

	CSC Design	JMA Architecture	Page Southerland Page	Pieper O'Brien Herr	TSW
Phase 1 - Submittal Instructions (Checklist)	OK	OK	OK	OK	OK
Information and Addenda Acknowledgement Form (Appendix A)	OK	OK	OK	OK	OK
Non-Influence and Non-Collusion Affidavit (Appendix B)	OK	OK	OK	OK	OK
E-Verify Affidavit (Appendix C)	OK	OK	OK	OK	OK
References (Appendix D)	OK	OK	OK	OK	OK
Acceptance of County' Standard Agreemen (Appendix E)	OK	OK	OK	OK	OK
Suspension, Debarment and Litigation Affidavit (Appendix F)	OK	OK	OK	OK	OK
SAM.Gov (Registered)	OK	FAIL	OK	OK	OK
Attachment 1 (ARPA Terms & Conditions)	OK	OK	OK	OK	OK
Certifications / Licenses / Registrations	OK	OK	OK	OK	OK
Insurance (Evidence of/ability to provide insurance at the limits identified)	OK	OK	OK	OK	OK

Registration is
required. Firm
not registered
on SAM.Gov

Evaluated Scores

Phase 1 - Scores (RFQ)				
	CSC	Page	Pieper	TSW
Evaluator 1	60.25	68.00	100.00	93.75
Evaluator 2	17.63	24.00	61.50	26.50

Average	38.94	46.00	80.75	60.13
Stdev	30.14	31.11	27.22	47.55
1 sigma	69.08	77.11	107.97	107.68
Rank	4	3	1	2

Phase 2 - Scores (RFP)			
	Page	Pieper	TSW
Evaluator 1	53.98	68.88	67.20
Evaluator 2	58.13	71.20	57.28

Average	56.06	70.04	62.24
Stdev	2.93	1.64	7.01
1 sigma	58.99	71.68	69.25
Rank	3	1	2